



REQUEST FOR COMMUNITY SUPPORT

Date of Application Organization Tax ID Number

Organization Name

Physical Address (required)

City State Zip

Mailing Address

City State Zip

Main Phone Organization Website

Primary Contact Title

Phone E-Mail Address

Amount Requested \$

Type of Request: (Please check one that applies)

Operating

Specific Program

The following documentation must be attached prior to consideration of this request (*for donation requests of LESS than \$1,000 please provide a copy of your organization IRS Determination letter only*).

Please enclose ONE copy of each of the following:

- Verification of 501(c)(3) status (preferably IRS determination letter).
- Board of Directors list.
- Annual Report
- Operating budget for current year and program/project budget.
- Projected financial proforma for next fiscal year.
- Summary of income and expenses for the past two complete years.
- A list of major sources and levels of support over the past 2 years (corporate, foundation, and/or individual donors as a group).
- Copies of proposed promotional materials showing Banner Bank as a contributor/sponsor.

Part I. Organization/Event Background Information

A. Please describe the mission of your organization:

B. Where will the funds be used?

C. If your organization operates from multiple locations; please provide the address for the location where the requested assistance will be utilized.

D. Does your organization receive assistance from any non-profit organizations? (i.e. United Way) If yes, please explain (percent of budget, etc.).

E. Do you currently have any Banner Bank employees involved in your organization or have had recently? If yes, please list employee names. Are you looking for any volunteers or board members?

Part II. Current Request Information

A. Please give a detailed description of how the assistance you receive from Banner Bank, if granted, will be utilized.

B. Please explain how the assistance will benefit your organization and the community.

C. Please give a brief description of the budget for the organization in which you are seeking assistance for.

D. Please list any other businesses/agencies you have solicited regarding this assistance?

E. If applicable, please list any assistance you have already secured.

F. Please explain what evaluation metrics and/or measures are in place to determine the program/project success, impact or effectiveness?

G. What percentage of clients served by your organization or the program/project for which you are requesting assistance fall or are in the following income categories?

	Organization	Program/Project
Less than 50% of area median income	_____	_____
Between 50%-80% of area median income	_____	_____
Between 80%-100% of area median income	_____	_____
More than 100% of area median income	_____	_____

H. Please give a brief description of the economic characteristics in the location where the assistance will be used. (i.e. description of area, population, etc.)

Part III. Past Assistance Information

A. Have you received any assistance from Banner Bank in the past? If so, please list the dates & amounts.

B. Please give a brief description of the program/project for which the assistance was received:

C. Please give a brief description of what your organization's goals and objectives were for the date's you received assistance, and how they were met.

D. Please include a summary of income and expenses for the program/project. If the assistance given was for operating support, the financial data requested at the end of this application are sufficient. Please include:

- A brief description of how the assistance was utilized.
- A list of other sources of funding for your organization.
- Expense summary (i.e. project, administrative and/or any fundraising costs involved)

The undersigned certifies that he/she is authorized to represent the organization applying for assistance and that the information contained in this application is accurate. The undersigned agrees that if assistance is awarded to the organization: (1) the assistance will be used for the sole purpose outlined in the assistance award letter and may not be expended for any other purpose without prior written approval from Banner Bank, and (2) information about the organization and the assistance may be used at the discretion of Banner Bank in any published materials.

Authorized Individual (Print Name)

Signature _____ Date

Please email completed request, along with all required documentation, to:

CRA@bannerbank.com

Electronic submissions are preferred.

Completed requests may also be mailed to:

Banner Bank

Attn: Community Reinvestment Department

101 SW Main Street, Ste 154

Portland, OR 97204